

Lori K. Knapschaefer

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July 24, 2018

To whom it may concern,

Please accept this letter as notice of my resignation from my position as a high school teacher aide. My last day of employment will be August 7, 2018.

I received an offer to serve as Youth Ministry Director at Holy Trinity Catholic Church, and after careful consideration, I realize that this opportunity is too exciting for me to decline.

It has been a pleasure working with you and all involved over the last three years. Thank you for the opportunity to work for the Celina City School system. I wish you and your staff all the best.

Sincerely,

A handwritten signature in cursive script that reads "Lori Knapschaefer". The signature is fluid and includes a long horizontal flourish at the end.

Lori Knapschaefer